

February 8, 2018

SUBJECT: REQUEST FOR PROPOSALS FOR THE PERFORMANCE OF EXPERT PROFESSIONAL INSURANCE BROKERAGE SERVICES FOR THE PLACEMENT OF COMMERCIAL AUTOMOBILE LIABILITY INSURANCE FOR SCHEDULED PORT AUTHORITY EXECUTIVE AND POLICE COMMAND VEHICLES (RFP #52006) – ADDENDUM #1

Dear Sir or Madam:

The following is a question from a Request for Proposal (RFP) recipient. The question and the corresponding Authority answer is provided for your information and use, as appropriate.

Question #1: Can a firm still request the necessary documents (Policies in Force, 5 Year Loss History, Schedule of Vehicles/Drivers) to be able to provide a response to this RFP?

Answer #1: Yes. However, the Port Authority requires adequate time to review submitted documentation. Proposers submitting after the date and time stated in the RFP (February 5, 2018, by 12:00 PM) may not be able to receive the requested documents, or may not be able to receive the requested documents with sufficient time to prepare a proposal. Proposers are therefore encouraged to submit their documentation as soon as possible.

The date for receipt of proposals for the subject RFP remains at 2:00 P.M. on February 14, 2018.

If you have any questions, please contact Ms. Ekatherina Carrera at ECarrera@panynj.gov.

Sincerely,

David Gutiérrez, CPPO
Assistant Director
Procurement Department