

October 15, 2018

SUBJECT: REQUEST FOR PROPOSALS FOR THE PERFORMANCE OF EXPERT PROFESSIONAL CYBERSECURITY SERVICES AS REQUESTED ON AN “AS-NEEDED” BASIS DURING 2018 THROUGH 2023 (RFP# 52914) – ADDENDUM #1

Dear Sir or Madam:

The Port Authority of New York and New Jersey (the Authority) hereby amends the subject Request for Proposals (RFP), dated September 25, 2018, as follows:

Please Note: The due date for receipt of Proposals has been changed to 2:00 p.m., October 31, 2018.

The following are questions from Request for Proposals (RFP) recipients. The questions and the corresponding Authority answers are provided for your information and use, as appropriate.

Question #1: In the RFP we noticed the scope of work laid out within Attachment A along with a section titled Scope of Services for Task Order No. 1 (Attachment A-1). In our response should we respond to both Attachment A and Attachment A-1 or should we respond only to attachment A-1?

Answer #1: Section III of the RFP Letter pertains to Attachment A. Section IV of the RFP Letter pertains to Task Order No. 1 (Attachment A-1). A response is required for both in one proposal submission.

Question #2: The BQQ has one question asking for an estimated value of the contract. Is there any chance we can get a better idea of the scope of work that should be used when estimating this number?

Answer #2: Based upon your expertise on other projects you may have worked on of similar scope and complexity as contemplated in the subject RFP, provide an estimated amount for these services in the BQQ.

Question #3: In the RFP Letter, located on page 6, Section III, Item I., can the prime firm fulfill the MBE/WBE requirements by itself?

Answer #3: No, firms listed in the MBE/WBE Participation Plan must be subconsultants that are certified by the Authority in order for the Consultant to receive credit toward the MBE/WBE goals set forth in this Agreement.

Question #4: Who would be considered key personnel for the purposes of the firm’s staffing? Also, does the Authority maintain a list of desired/minimum qualifications for each key staff member?

Answer #4: Key personnel would be those needed to ensure delivery of the subject services. It is your firm’s business decision to determine who these individuals should be. Your firm should

ensure that these key staff are available for the duration of the subject services, and include in your proposal your plan for providing equally qualified personnel in the event a key person becomes unavailable during the progress of the work. Refer to Section I. Proposer Requirements of the RFP Letter for qualification requirements.

Question #5: Could we get a better idea of additional services that may be asked to perform beyond developing strategies, guidelines, and procedures if selected for this program. Is there any possibility of implementing solutions, conducting security assessments, or any other hands-on engagements?

Answer #5: Implementation of technology will be done by the Authority's Technology Department. In terms of security tools/solutions, the selected Consultant may be asked to provide product evaluations and selection recommendations, support the acquisition process and executive management approval as needed, be a part of the team to stand up the infrastructure and application solution in a secure manor, supplying secure baseline configuration information and testing of that solution, preparation of solution Concept of Operations, operation and maintenance information from a security perspective, etc., through system acceptance with a full life cycle monitoring program all built around the NIST risk management framework (RMF) and 800-37 standard. Similar but not the same efforts could be applied to a non-cybersecurity tool such as information or operational technology (IT or OT) acquisition for product, services, and maintenance. If the need arises, the selected Consultant may also be asked to provide one or more IT/OT security assessments. The successful candidate will need to have a complete working knowledge of NIST 800-53R4, the NIST RMF, and all NIST 800 standards.

The date for receipt of proposals for the subject RFP has been changed to 2:00 P.M. on October 31, 2018.

If you have any questions, please contact Ms. Monika Radkowska at mradkowska@panynj.gov.

Sincerely,

David Gutiérrez
Assistant Director
Procurement Department