

December 13, 2018

SUBJECT: REQUEST FOR PROPOSALS FOR PERFORMANCE OF EXPERT PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES FOR THE PATH REPLACEMENT OF SUBSTATION NO. 2 ON AN “AS-NEEDED” BASIS DURING 2019 THROUGH 2024 (RFP# 55667) – ADDENDUM #1

Dear Sir or Madam:

The Port Authority of New York and New Jersey (the Authority) hereby amends the subject Request for Proposals (RFP), dated December 7, 2018, as follows:

A. In the RFP Letter, page 9, Section V., second and third paragraphs, replace in their entirety with the following:

Reference Documents 1 through 6 listed in Section VI.B. of Attachment A will only be made available to Bona Fide proposers to this RFP who submit the following documents and have satisfied the requirements of the Information Security Handbook:

- A. A Letter of Intent to propose on this RFP, signed by a principal of the firm on firm letterhead.
- B. A completed Attachment C, Company Profile.
- C. Execution of Non-Disclosure/Confidentially Agreement (NDA) and required acknowledgments. [Click here for NDA forms](#) and [Click here for instructions on filling out the NDA forms](#)
 1. Execution of a company Non-Disclosure and Confidentiality Agreement (NDA), by a Principal or authorized executive of the prime, or of the JV;
 2. Execution of an Exhibit A- (*Acknowledgment by a Related Party Individual*) by each individual, from all entities who will have access to the document; and
 3. Execution of an Exhibit B- (*Acknowledgment by a Related Individual*) by each individual. From all the entities who will have access to the documents.
- D. Proof of current valid Information Security Handbook training. Each individual who will have access to the documents must have completed Information Security Handbook Training within the last three (3) years. A copy of the sign-in sheet for an in-person training, or copy of a completion certificate from the online program, must be submitted. [Click here](#) to access the online training

A PDF copy(ies) of the Letter of Intent, the Attachment C, NDA and acknowledgments, and documentation that training has been completed, may be provided via e-mail to Ms. Ekatherina Carrera at Ecarrera@panynj.gov. The e-mail subject line should state the RFP number. The body of the e-mail should include your firm’s full name, address, contact name, and contact phone number. As stipulated in the NDA, by its review of the listed documents, the Proposer agrees that it will not use such information for any purpose other than in response to this RFP, and that it will not disseminate such information to any third party.

RFP# 55667 – ADDENDUM# 1

- B. In the Attachment A, page 48, Section VI., first paragraph, fourth line, after “information the documents”, insert the following: “1 through 6”;
- C. In the Attachment A, page 50, Section VI., item B., replace number 7 in its entirety with the following:
“7. [Washington Street Powerhouse – Substation 2 Building Code and Zoning Review, October, 2018](#)”
- D. In the Attachment A, page 50, Section VI., item B., replace number 8 in its entirety with the following:
“8. [PATH-Washington Street Powerhouse Substation Relocation Traffic Study](#)”

The following question was received from an RFP recipient. The question and the corresponding Authority answer is provided for your information and use, as appropriate.

Question #1: Could the Authority make available the relevant documents to qualified, screened individuals to view outside of the Authority’s offices?

Answer #1: The Authority will make available documents 7 and 8 listed in Section VI.B. of Attachment A. Please see amendments to the RFP document above.

Please Note: The date for receipt of proposals for the subject RFP remains 2:00 P.M. on December 28, 2018.

If you have any questions, please contact Ms. Ekatherina Carrera at ecarrera@panynj.gov.

Sincerely,

David Gutiérrez
Assistant Director
Procurement Department