

August 3, 2017

**SUBJECT: REQUEST FOR PROPOSALS FOR THE PERFORMANCE OF EXPERT PROFESSIONAL PLANNING, ENVIRONMENTAL, AND ENGINEERING SERVICES IN SUPPORT OF THE DEVELOPMENT OF A CROSS HARBOR FREIGHT PROGRAM TIER II ENVIRONMENTAL REVIEW ON AN “AS NEEDED” BASIS DURING 2017 THROUGH 2020 (RFP# 49645) - ADDENDA #2**

Dear Sir or Madam:

The Port Authority of New York and New Jersey hereby amends the subject Request for Proposals (RFP), dated July 11, 2017, as follows:

- A. In the RFP Letter, on page 1, Section I. Proposer Requirements, delete “C. Project Manager must be certified by the American Institute of Certified Planners (AICP) or be certified as a Professional Transportation Planner (PTP)” in its entirety, and renumber remaining items accordingly.
- B. In the RFP Letter, page 5, Section III. Submission Requirements, item E. Staff Qualifications and Experience, subparagraph 4., at the end of the last sentence, after “if any.”, insert the following:  
“Project Manager should have satisfactorily completed at least one (1) contract/agreement for the performance of services of similar size, scope and complexity as the subject project within the past ten (10) years.”
- C. In Attachment H. Proposer Requirements, remove form “Attachment H-3. Proposer Requirement C”, and renumber the remaining forms accordingly.

The following questions are from RFP recipients. The questions and the corresponding Authority answers are provided for your information and use, as appropriate:

**Question 1:** Is Attachment E (Staffing Analysis Sheet) part of the 60 single-sided page limit that applies to Sections F, G, and H?

*Response:* Forms are not included in the page count.

**Question 2:** Should Section III, Item K. FHWA Submission Requirements, be submitted with the Technical Proposal or in the sealed Pricing and Compensation Proposal envelope?

*Response:* Certifications requested in Section III. Item K. FHWA Submission Requirements, should be submitted with the technical proposal, not in a sealed envelope.

**Please note: The due date of this RFP remains August 22, 2017 at 2:00 P.M.**

If you have any questions, please contact Ms. Ekatherina Carrera at [ECarrera@panynj.gov](mailto:ECarrera@panynj.gov)

Sincerely,

Joann Spirito  
Manager, Federal Procurement & Compliance  
Procurement Department