

July 12, 2018

SUBJECT: REQUEST FOR PROPOSALS FOR THE PERFORMANCE OF EXPERT PROFESSIONAL RESILIENCE AND SUSTAINABLE DESIGN SERVICES (SBE) AS REQUESTED ON A “CALL-IN” BASIS DURING 2019-2022 (RFP #53305) - ADDENDUM #2

Dear Sir or Madam:

The following questions were received from an RFP recipient(s). The questions and the corresponding Authority answers are provided for your information and use, as appropriate.

Question 1: Would it be possible for the Authority to host/conduct a pre-proposal meeting to help facilitate the matching of MBE/WBE firms with primes?

Answer: Please refer to the Agreement, Section 21, Paragraph E: *Observance of reasonable commercial standards of fair dealing in the respective trade or business.* We recommend that SBE firms reach out to MBE/WBE firms that currently hold agreements for these services under the existing Call-In Program. This information is available on the Port Authority’s website. For primes, we recommend that you contact Port Authority certified MBE/WBE firms using the information provided in the RFP.

Question 2: If a firm qualifies as a SBE, but will not be certified before the RFP deadline, will the firm’s proposal still be considered eligible?

Answer: Firms may contact the Office of Business Diversity & Civil Rights (OBDCR) at 212-435-7888 to check on the status of their application for SBE certification with the Authority. Please provide the OBDCR representative with the RFP due date.

Question 3: Please provide examples of the type of projects the Authority envisions for this team.

Answer: The Sustainable Design Services (SBE) Call-In solicitation covers a broad range of potential services, generally consisting of professional resilience and sustainable design services for both buildings and infrastructure. The types of tasks (projects) anticipated may include, but are not limited to, those illustrated in the Attachment A, Section III (“Description of Consultant’s Tasks”). Task orders issued under this agreement may pertain to any of the Port Authority’s Line Departments or facilities.

Question 4: Does the Authority want us to include Site/Civil, Mechanical, Plumbing, Electrical, and Structural Engineers for our team?

Answer: You are being asked how you would staff request(s) for performance of the services listed in Attachment A. Such information forms the basis for evaluating the merits of each proposal.

Question 5: In regard to the subject solicitation, although not specified in the RFP, will the selected professional service firms be required to possess a Certificate of Authorization to practice Engineering in New York or New Jersey?

Answer: No. Although it is not required to possess a Certificate of Authorization to practice Engineering in New York or New Jersey, it is deemed advantageous to have said certification. The assembly of full service, multidisciplinary teams is encouraged.

The due date for submittal of proposals remains July 19, 2018 at 2:00 P.M.

If you have any questions, please contact Ms. Nicole Kuruszko, Solicitation Manager, at nkuruszko@panynj.gov

Sincerely,

David Gutiérrez
Assistant Director
Procurement Department