

August 10, 2017

**SUBJECT: REQUEST FOR PROPOSALS FOR THE PERFORMANCE OF EXPERT PROFESSIONAL PLANNING, ENVIRONMENTAL, AND ENGINEERING SERVICES IN SUPPORT OF THE DEVELOPMENT OF A CROSS HARBOR FREIGHT PROGRAM TIER II ENVIRONMENTAL REVIEW ON AN “AS NEEDED” BASIS DURING 2017 THROUGH 2020 (RFP# 49645) – ADDENDUM #3**

Dear Sir or Madam:

The Port Authority of New York and New Jersey (the “Authority”) hereby amends the subject Request for Proposals (RFP), dated July 11 2017, as follows:

- In the RFP Letter, on page 10, paragraph 4, lines 3 and 4, under Section VI. Additional Information, delete “fourteen (14)” and replace it with “seven (7)”.

The following questions are from RFP recipients. The questions and the corresponding Authority answers are provided for your information and use, as appropriate:

**Question 1:** Are the selected consultant and sub-consultant(s) precluded from future work involving the Cross Harbor Freight Program (CHFP)?

***Response:*** It is not presently contemplated that the selected firm will be precluded from further work related to the CHFP. However, the Authority reserves the right to preclude a firm or certain staff of consultant(s) from participating in other CHFP opportunities (i.e. Project and Program Management Services) if, in its sole discretion, the Authority determines the potential for a conflict exists and said conflict cannot be satisfactorily mitigated by other means. The Authority’s determination regarding any questions of conflict of interest shall be final.

If the Proposer or any employee, agent or sub-consultant of the Proposer may have a possible conflict of interest, or may give the appearance of a possible conflict of interest, the Proposer shall include in its proposal a statement indicating the nature of the conflict, and should include a plan for mitigating said conflict.

**Question 2:** In the RFP Letter, on page 4, under Section III, Item E. Staff Qualifications and Experience, the Port Authority states “Please Note: The individual(s) that will be assigned to perform engineering services associated with Task E in the Attachment A, must be Professional Engineers(s), licensed to practice in the State of New York and New Jersey.” Will it be sufficient for some engineers to be licensed in only one of the two states at time of award, and secure registration in both states before design advances?

***Response:*** Yes, it would be acceptable if the engineers provide proof of License to practice Engineering/Architecture in the state where the services will be performed within 120 days of Notice To Proceed.

**Question 3:** In the RFP Letter, on page 6, under Section III. Submission Requirements, Item H. Management Approach, the second paragraph refers to a Project Manager, an Assistant Manager, and a Project Director. Does the Authority want personnel to be assigned to all three titles?

**Response:** In the RFP Letter, on page 6, under Section III. Submission Requirements, Item H. Management Approach, the second paragraph states that the proposer's team should include a Project Manager and an Assistant Project Manager. The "Program Director" is not a required personnel under these services. The Program Director position was included in this sentence strictly as an illustrative example of the type of "other key personnel" that must not be replaced without the Authority's consent.

**Question 4:** Does this solicitation include Project and Program Management Services?

**Response:** No. The Authority anticipates that Project and Program Management Services will be solicited at a later date. Proposers should monitor the Authority's web-site for additional information.

**Please note: The due date of this RFP remains August 22, 2017 at 2:00 P.M.**

If you have any questions, please contact Ms. Ekatherina Carrera at [ECarrera@panynj.gov](mailto:ECarrera@panynj.gov)

Sincerely,

Joann Spirito  
Manager, Federal Procurement & Compliance  
Procurement Department