

June 29, 2018

SUBJECT: REQUEST FOR PROPOSALS FOR THE PERFORMANCE OF EXPERT PROFESSIONAL FINANCIAL AND BUSINESS ADVISORY SERVICES FOR THE GATEWAY PROGRAM DEVELOPMENT CORPORATION AS REQUESTED ON AN AS-NEEDED BASIS (RFP #52678) – ADDENDUM 3

Dear Sir or Madam:

The Port Authority of New York and New Jersey hereby offers to amend the subject Request for Proposals (RFP), dated June 18, 2018, as follows:

In the RFP Letter, Page 3, Section II. Submission Format Requirements, item D., second line, delete “USB” and replace with “CD”.

The following questions were received from RFP recipients. The questions and the corresponding Authority answers are provided for your information and use, as appropriate.

Question 1: In the RFP Letter, Section II. item C, it states that proposers should submit 9 CD copies of their Proposals for review. Can you please confirm whether proposers should submit a total of 9 CDs with two separate files on each CD (the Proposal and the schedule of billing rates) or whether the proposers should submit a total of 18 CDs (9 CDs with copies of the Proposal and 9 CDs with copies of the schedule of billing rates)?

Answer: The 9 CD’s should include the Technical Proposal and the Billing Rates. Proposers do not need to submit a separate CD for the Technical Proposer and a separate CD for the Billing Rates.

Question 2: Given that the exact scopes of work and associated dollar value of services to be provided will be defined on a Task Order basis, are proposers permitted, on the Professional, Technical, and Advisory Services DBE Participation Plan and Affirmation Statement (Attachment D, Appendix A2), to commit to only an approximate percentage of spend with proposed DBEs at this time (and have the “estimated dollar value of the services” as “Not applicable at this stage”)?

Answer: Yes.

The due date for submittal of proposals remains Tuesday July 17th at 2:00 P.M.

If you have any questions, please contact Ms. Jessica Smith, Solicitation Manager, at JLSmith@panynj.gov.

Sincerely,

David Gutiérrez, CPPO
Assistant Director
Procurement Department