

November 16, 2018

SUBJECT: REQUEST FOR PROPOSALS FOR INDEFINITE QUANTITY CONTRACTS (IQCs) FOR THE PERFORMANCE OF EXPERT PROFESSIONAL ENGINEERING/ARCHITECTURAL SERVICES ON AN “AS-NEEDED” BASIS FOR MULTI-DISCIPLINE FEDERALLY FUNDED PROJECTS (ARCHITECTURAL LEAD) DURING 2019 THROUGH 2022 – RFP NO. 53247- ADDENDUM # 3

Dear Sir or Madam,

The Port Authority of New York and New Jersey (the Authority) hereby amends the subject Request for Proposal (RFP), dated October 24, 2018.

- 1) Delete Attachment G1 for Proposer Requirement A and replace with new Attachment G1 for Proposer Requirement A, revised 11/15/18.
- 2) Delete Attachment G1 for Proposer Requirement C and replace with new Attachment G1 for Proposer Requirement C, revised 11/15/18.
- 3) Delete Attachment G1 for Proposer Requirement D and replace with new Attachment G1 for Proposer Requirement D, revised 11/15/18.
- 4) The following questions were received from a Request for Proposals (RFP) recipients(s). The questions and the corresponding Authority answers are provided for your information and use, as appropriate.

Question 1: We were wondering if the Principal-in-Charge for this contract must be licensed in both New Jersey and New York or is the Authority looking for us to list the Partners/Principals of the firm, whether proposed or not, as part of the Proposer Requirement?

Answer 1: The requirement for licensure in New York and New Jersey can be met by multiple persons. i.e. – 1 principal for New York and 1 principal for New Jersey. List the Principals of the firm, whether proposed or not. Refer to section I – B Proposer Requirements in the RFP Letter.

Question 2: Are subconsultants required to submit the M/W/DBE forms at this time?

Answer 2: No

If you have any questions, please contact Ms. Joann Spirito, Manager – Federal Procurement & Compliance at JSpirito@panynj.gov

Sincerely,

Joann Spirito
Manager, Federal Procurement & Compliance
Procurement Department

Attachment G-1 Revised 11/15/18

Proposer Requirements A

Firms shall have a minimum of ten (10) years' experience, in providing professional Architectural design experience for a variety of transportation and infrastructure projects within a similar regional area for all stages of projects, from planning through design and construction.

* Note - Duplicate form as necessary *

Reference RFP Section I – Proposer Requirements
If Proposer is a common law joint venture, specify which entity's experience is being cited below to satisfy Requirements A.

Client Name/ Contracting Entity	
Contract Start Date	
Contract End Date	
Brief description of Scope of work	
Client Contact Name / Title	
Client Contact Email Address	
Client Contact Phone Number	

Client Name/ Contracting Entity	
Contract Start Date	
Contract End Date	
Brief description of Scope of work	
Client Contact Name / Title	
Client Contact Email Address	
Client Contact Phone Number	

Client Name/ Contracting Entity	
Contract Start Date	
Contract End Date	
Brief description of Scope of work	
Client Contact Name / Title	

Note – Client Contact must be employee of Company

Client Contact Email Address	
Client Contact Phone Number	

Client Name/ Contracting Entity	
Contract Start Date	
Contract End Date	
Brief description of Scope of work	
Client Contact Name / Title	
Client Contact Email Address	
Client Contact Phone Number	

Client Name/ Contracting Entity	
Contract Start Date	
Contract End Date	
Brief description of Scope of work	
Client Contact Name / Title	
Client Contact Email Address	
Client Contact Phone Number	

Client Name/ Contracting Entity	
Contract Start Date	
Contract End Date	
Brief description of Scope of work	
Client Contact Name / Title	
Client Contact Email Address	
Client Contact Phone Number	

Note – Client Contact must be employee of Company

Attachment G-1 – Revised 11/15/18

Proposer Requirements C

Firms shall have a minimum of ten (10) architects as well as professional staff familiar with all design disciplines, with a minimum of three (3) with LEED certification.

* Note - Duplicate form as necessary *

Reference RFP Section I – Proposer Requirements
If Proposer is a common law joint venture, specify which entity’s experience is being cited below to satisfy Requirements C.

Employee Name	
Discipline	
Brief description of experience	

Employee Name	
Discipline	
Brief description of experience	

Employee Name	
Discipline	
Brief description of experience	

Employee Name	
Discipline	
Brief description of experience	

Employee Name	
Discipline	
Brief description of experience	

Note – Client Contact must be employee of Company

Attachment G-1 – Revised 11/15/18

Proposer Requirements D

Firms shall have a minimum of five (5) architects/engineers/designers proficient in AutoCAD/BIM/REVIT.

* Note - Duplicate form as necessary *

Reference RFP Section I – Proposer Requirements
If Proposer is a common law joint venture, specify which entity's experience is being cited below to satisfy Requirements D.

Employee Name	
Discipline	
Brief description of experience	

Employee Name	
Discipline	
Brief description of experience	

Employee Name	
Discipline	
Brief description of experience	

Employee Name	
Discipline	
Brief description of experience	

Employee Name	
Discipline	
Brief description of experience	

Note – Client Contact must be employee of Company