



# REQUEST FOR QUOTATION

Vendor No.

Collective# / Bid Due Date  
0000052993 / 05/24/2018

Bids must be received no later than 11:00 AM on the above Bid Due Date.

Contact person/Telephone/Email

Caterina Vazquez/212-435-4667/cvazquez@panynj.gov

Deliver Goods/Services To:

Quantity	Description	Unit Price	Total
	<p>Electrical Fixtures &amp; Accessories- Two (2) Year Requirements Contract</p> <p>Two year requirements contract for the supply and delivery of electrical fixtures and accessories on an as-needed basis. Contract to begin on or about 7/23/18.</p> <p>Contract Administrator: Joseph Korman.</p> <p>"Warehouse Requirements Contract-Information For Bidders and Terms and Conditions" to be made part of this contract. Please read all instructions and terms and conditions prior to bid preparation.</p> <p>This is not to be considered an order for delivery, but merely, upon issuance, vendor shall be bound to honor requests from the facilities for the materials shown for a two (2) year period, commencing on date of award. Quantities shown are for bid evaluation only and constitute no guarantee as to what quantity, if any, that may actually be called for.</p> <p>A price preference of 10% is available for NY/NJ minority and women business enterprises (M/WBE) or 5% for NY/NJ small business enterprises (SBE) certified by the Port Authority of New York and New Jersey by the day before bid opening for awards not exceeding \$1,000,000. My firm was certified as a _____ on _____.</p>		
	<b>PLEASE QUOTE FULLY DELIVERED PRICES</b>	<b>PAYMENT TERMS</b>	<b>Total Delivered Price</b>

This Quotation is subject to the terms and conditions set forth on the back pages hereof. Bidder is advised to read these before

We have read the instructions and, if favored with an order, we agree to furnish the items enumerated herein at the prices and under the conditions indicated.

NOTICE TO BIDDERS: Unless the following term of assurance that the above offer is irrevocable is signed, the offer submitted herein shall not be deemed to be complete.

Signed \_\_\_\_\_

Firm Name \_\_\_\_\_

Telephone number \_\_\_\_\_ Date \_\_\_\_\_

Fax Number \_\_\_\_\_

Federal Taxpayer ID \_\_\_\_\_

Bidder  
Must  
Sign  
In  
Two  
Places

The foregoing offer shall be irrevocable for 90 days after the date on which the Port Authority of New York and New Jersey opens this proposal.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Firm Name \_\_\_\_\_



# REQUEST FOR QUOTATION

**Collective# / Bid Due Date**  
0000052993 / 05/24/2018

Bids must be received no later than 11:00 AM on the above Bid Due Date.

**Deliver Goods/Services To:**

Quantity	Description	Unit Price		Total	
	<p>This is a Formal Bid Invitation</p> <p>Bid Submission Instructions:</p> <p>Sealed Bids must be submitted to and received at the following address by the due date and time listed on this Request for Quotation, where they will be publicly opened and read:</p> <p>The Port Authority of NY &amp; NJ Attn: Bid Custodian Procurement Department 4 World Trade Center 150 Greenwich Street, 21st Floor New York, NY 10007</p> <p>Clearly mark the outside of your envelope/package with "BID ENCLOSED", the Collective/Bid Number and Due Date, and your complete company name and address.</p> <p>Bids are only accepted Monday through Friday, excluding Port Authority holidays, between the hours of 8 A.M. &amp; 5 P.M., via regular mail, express delivery service or hand delivery. Express carrier deliveries by commercial vehicles can be made via vendors approved by Silverstein Properties, the 4 World Trade Center (4WTC) Property Manager, through the</p>				
	<b>PLEASE QUOTE FULLY DELIVERED PRICES</b>	<b>PAYMENT TERMS</b>		<b>Total Delivered Price</b>	

**This Quotation is subject to the terms and conditions set forth on the back pages hereof. Bidder is advised to read these before**

We have read the instructions and, if favored with an order, we agree to furnish the items enumerated herein at the prices and under the conditions indicated.

Signed \_\_\_\_\_  
Firm Name \_\_\_\_\_  
Telephone number \_\_\_\_\_ Date \_\_\_\_\_  
Fax Number \_\_\_\_\_  
Federal Taxpayer ID \_\_\_\_\_

**Bidder  
Must  
Sign  
In  
Two  
Places**

NOTICE TO BIDDERS: Unless the following term of assurance that the above offer is irrevocable is signed, the offer submitted herein shall not be deemed to be complete.

The foregoing offer shall be irrevocable for 90 days after the date on which the Port Authority of New York and New Jersey opens this proposal.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Firm Name \_\_\_\_\_



### REQUEST FOR QUOTATION

**Collective# / Bid Due Date**  
0000052993 / 05/24/2018

Bids must be received no later than 11:00 AM on the above Bid Due Date.

**Deliver Goods/Services To:**

Quantity	Description	Unit Price		Total	
	<p>Vehicle Security Center (VSC). Presently, UPS is the only delivery vendor with approved recurring delivery times. There is extensive security at the World Trade Center Site. Individuals must present a valid government-issued photo ID to enter 4 WTC. Individuals without packages or carrying small packages or boxes that can be conveyed by hand or on a hand truck may enter through the lobby. All envelopes, packages and boxes may be subject to additional security screening.</p> <p>There is no parking available at 4 WTC/150 Greenwich Street, and parking in the surrounding area is extremely limited. The Port Authority assumes no responsibility for delays, including, but not limited to delays caused by any delivery service, building access procedure or security requirement.</p> <p>A valid government-issued photo ID is required to gain access into the building to attend the bid opening or hand deliver a bid. Bids that are not received by the bid custodian by the scheduled bid opening date will be considered late.</p> <p>If any Addenda are posted or sent as part of this Bid, the Bidder shall complete, sign and include with its Bid the addenda form(s). In the event any Bidder fails to conform to these instructions, its Bid will nevertheless be construed as though the Addenda had been acknowledged. If the Bidder downloaded this solicitation document, it is the responsibility of the Bidder to periodically check the Port Authority website at <a href="http://www.panynj.gov/business-opportunities/bid-proposaladv-ertisements.html">http://www.panynj.gov/business-opportunities/bid-proposaladv-ertisements.html</a> and download any addenda that might have been issued in connection with this solicitation.</p>				
	<p><b>PLEASE QUOTE FULLY DELIVERED PRICES</b></p>	<p><b>PAYMENT TERMS</b></p>		<p><b>Total Delivered Price</b></p>	

**This Quotation is subject to the terms and conditions set forth on the back pages hereof. Bidder is advised to read these before**

We have read the instructions and, if favored with an order, we agree to furnish the items enumerated herein at the prices and under the conditions indicated.

Signed \_\_\_\_\_  
Firm Name \_\_\_\_\_  
Telephone number \_\_\_\_\_ Date \_\_\_\_\_  
Fax Number \_\_\_\_\_  
Federal Taxpayer ID \_\_\_\_\_

**Bidder  
Must  
Sign  
In  
Two  
Places**

NOTICE TO BIDDERS: Unless the following term of assurance that the above offer is irrevocable is signed, the offer submitted herein shall not be deemed to be complete.

The foregoing offer shall be irrevocable for 90 days after the date on which the Port Authority of New York and New Jersey opens this proposal.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Firm Name \_\_\_\_\_



### REQUEST FOR QUOTATION

Collective# / Bid Due Date  
0000052993 / 05/24/2018

Bids must be received no later than 11:00 AM on the above Bid Due Date.

Deliver Goods/Services To:

Quantity	Description	Unit Price		Total
8 EA	BE0101391 LIGHTING, PORTABLE POWER AND LIGHT SYSTEM. MANUFACTURED BY LENTRY. SYSTEM CONSISTS OF : -1 EA FRAME LEGS TO HOLD HONDA EU2000I GENERATOR, #L-2001. -1 EA DUAL POLELIGHT BASE, #L-P2FHL2. -2 EA 650WATT OPTUP LIGHT HEADS, #OPTUP650. -2 EA POLES, XT HEIGHT, #XT-RED.  *4 BOXES TOTAL PER KIT. LEG & BASE COME IN ONE BOX. 2 EA 650 WATT HEADS COME IN ONE BOX. 2 EA POLES COME IN TWO BOXES.			
40 EA	BE0101463 LIGHT, LED, UNDERCABINET 18"L X 3 5/8W" 1"H, 120 VOLTS, 8.6 WATTS, 2 LAMP ON/OFF ROCKER SWITCH, 5 FT CORD/PLUG, ACUITY LITHONIA #UCLD-18 OR APPROVED EQUAL.			
<b>PLEASE QUOTE FULLY DELIVERED PRICES</b>		<b>PAYMENT TERMS</b>		
		<b>Total Delivered Price</b>		

This Quotation is subject to the terms and conditions set forth on the back pages hereof. Bidder is advised to read these before

We have read the instructions and, if favored with an order, we agree to furnish the items enumerated herein at the prices and under the conditions indicated.

Signed \_\_\_\_\_  
Firm Name \_\_\_\_\_  
Telephone number \_\_\_\_\_ Date \_\_\_\_\_  
Fax Number \_\_\_\_\_  
Federal Taxpayer ID \_\_\_\_\_

Bidder  
Must  
Sign  
In  
Two  
Places

NOTICE TO BIDDERS: Unless the following term of assurance that the above offer is irrevocable is signed, the offer submitted herein shall not be deemed to be complete.

The foregoing offer shall be irrevocable for 90 days after the date on which the Port Authority of New York and New Jersey opens this proposal.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Firm Name \_\_\_\_\_



### REQUEST FOR QUOTATION

Collective# / Bid Due Date

0000052993 / 05/24/2018

Bids must be received no later than 11:00 AM on the above Bid Due Date.

Deliver Goods/Services To:

Quantity	Description	Unit Price		Total	
73 EA	BE0101464 FIXTURE, LIGHT. PREDATOR MEDIUM LED (PMLED). 4 MODULES. 5000K 1050MA DRIVER. AUTO-SENSING (120-277V). 6X5 PRISMATIC GLASS. STAINLESS STEEL YOKE. MARINE OUTSIDE. BRONZE SUPERDURABLE WITH EPOXY PRIMER. 6', 12 GAGUE. 3 CONDUCTOR CORD. HOLOPHANE# PMLED 4 5K 10A AS 65 3 L ZP 0623.				
5 EA	BE0101465 FIXTURE, FLUORESCENT, SINGLE LAMP, 48", 32W, F32T8, 120-277V. MERCURY LIGHTING #M132OCTCELBMV, OR LAMAR LIGHTING #S.1.32.E8.U, S SERIES.				
10 EA	BE0101481 HORN/STROBE. HAZARDOUS LOCATION. CLASS 1 DIVISION 2. 115 VAC. GREY ENCLOSURE. AMBER STROBE. E2S# D2XC1X05AC115FB1A1G/A.				
49 EA	BE0101483 FIXTURE, LIGHT, LED, RAB. LIGHT OUTPUT ( LUMENS )-1624 WATTS - 22 LUMENS PER WATT, 73 COLOR ACCURACY - 70, MODEL #FFLED, 18W, 5000K, *COLOR: WHITE.				
<b>PLEASE QUOTE FULLY DELIVERED PRICES</b>		<b>PAYMENT TERMS</b>		<b>Total Delivered Price</b>	

This Quotation is subject to the terms and conditions set forth on the back pages hereof. Bidder is advised to read these before

We have read the instructions and, if favored with an order, we agree to furnish the items enumerated herein at the prices and under the conditions indicated.

Signed \_\_\_\_\_  
Firm Name \_\_\_\_\_  
Telephone number \_\_\_\_\_ Date \_\_\_\_\_  
Fax Number \_\_\_\_\_  
Federal Taxpayer ID \_\_\_\_\_

Bidder  
Must  
Sign  
In  
Two  
Places

NOTICE TO BIDDERS: Unless the following term of assurance that the above offer is irrevocable is signed, the offer submitted herein shall not be deemed to be complete.

The foregoing offer shall be irrevocable for 90 days after the date on which the Port Authority of New York and New Jersey opens this proposal.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Firm Name \_\_\_\_\_



### REQUEST FOR QUOTATION

**Collective# / Bid Due Date**  
0000052993 / 05/24/2018  
Bids must be received no later than 11:00 AM on the above Bid Due Date.

**Deliver Goods/Services To:**

Quantity	Description	Unit Price		Total	
41 EA	BE0101501 FIXTURE, LIGHT. LED LARGE ADJUSTABLE WALL PAC. MAXLITE# WP-ADL70U-50B.				
53 EA	BE0101502 FIXTURE, LIGHT. LED. FULL CUTOFF LED WALL PACK. PARAFLEX# DC150-90-35-50K-BZ.				
48 EA	BE0101503 FIXTURE, LIGHT, LED. GARAGE CANOPY. 12.25" X 12.25" X 9". 120-277 VOLT. DARK BRONZE HOUSING, WIDE BEAM. MAXLITE# MLPKG40LED50, PKG45U50B, OR PKG30U50B.				
44 EA	BE0101504 FIXTURE, LIGHT, LED. CANOPY FIXTURE DOWNLIGHT. 12.25" X 12.25" X 9". 120-277 VOLT. DARK BRONZE HOUSING, NARROW BEAM. MAXLITE# MLCAN40LED50, CAN45U50B, OR CP40AUTC50B000.				
327 EA	BE0101505 FIXTURE, LIGHT, LED , RAB.  *LIGHT OUTPUT ( LUMENS )-1624				
		<b>PAYMENT TERMS</b>		<b>Total Delivered Price</b>	
<b>PLEASE QUOTE FULLY DELIVERED PRICES</b>					

**This Quotation is subject to the terms and conditions set forth on the back pages hereof. Bidder is advised to read these before**

We have read the instructions and, if favored with an order, we agree to furnish the items enumerated herein at the prices and under the conditions indicated.

Signed \_\_\_\_\_  
Firm Name \_\_\_\_\_  
Telephone number \_\_\_\_\_ Date \_\_\_\_\_  
Fax Number \_\_\_\_\_  
Federal Taxpayer ID \_\_\_\_\_

**Bidder  
Must  
Sign  
In  
Two  
Places**

**NOTICE TO BIDDERS:** Unless the following term of assurance that the above offer is irrevocable is signed, the offer submitted herein shall not be deemed to be complete.

The foregoing offer shall be irrevocable for 90 days after the date on which the Port Authority of New York and New Jersey opens this proposal.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Firm Name \_\_\_\_\_



### REQUEST FOR QUOTATION

Collective# / Bid Due Date

0000052993 / 05/24/2018

Bids must be received no later than 11:00 AM on the above Bid Due Date.

Deliver Goods/Services To:

Quantity	Description	Unit Price		Total	
	*WATTS - 22 *LUMENS PER WATT - 73 *COLOR ACCURACY - 70 *MODEL #FFLED 18 *COLOR TEMP ( NOMINAL CCT ) 5000K *COLOR: BRONZE				
5 EA	BE0101509 LIGHT, EMERGENCY. LED. MEETS MOUNTING HEIGHT REQUIREMENTS. COMES WITH LED ACID BATTERY. LITHONIA LIGHTING# ELM6 LED.				
21 EA	BE0101511 FIXTURE, WRAPAROUND 4 FOOT, 4-32 Watt T8 120-277 V 4-L Elec Ballast. AWW4-432-4EU, Part# CL441019H000000.				
80 EA	BE0101527 FIXTURE, ELECTONIC BUG KILLER, 120V/120W, FLOWTRON P/N FC7800B.				
6 EA	BE0101534 LIGHT, TOWER, PORTABLE DOUBLE HUBBELL #QWL1000T, OR RAB #QF2X500T PAIRED 500W QUARTZ.				
		<b>PAYMENT TERMS</b>			
<b>PLEASE QUOTE FULLY DELIVERED PRICES</b>				<b>Total Delivered Price</b>	

This Quotation is subject to the terms and conditions set forth on the back pages hereof. Bidder is advised to read these before

We have read the instructions and, if favored with an order, we agree to furnish the items enumerated herein at the prices and under the conditions indicated.

Signed \_\_\_\_\_  
Firm Name \_\_\_\_\_  
Telephone number \_\_\_\_\_ Date \_\_\_\_\_  
Fax Number \_\_\_\_\_  
Federal Taxpayer ID \_\_\_\_\_

Bidder  
Must  
Sign  
In  
Two  
Places

NOTICE TO BIDDERS: Unless the following term of assurance that the above offer is irrevocable is signed, the offer submitted herein shall not be deemed to be complete.

The foregoing offer shall be irrevocable for 90 days after the date on which the Port Authority of New York and New Jersey opens this proposal.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Firm Name \_\_\_\_\_



### REQUEST FOR QUOTATION

**Collective# / Bid Due Date**  
0000052993 / 05/24/2018

Bids must be received no later than 11:00 AM on the above Bid Due Date.

**Deliver Goods/Services To:**

Quantity	Description	Unit Price	Total
27 EA	BE0101574 LIGHT, EMERGENCY, 2 HEAD, "ATLITE" MODEL #6BCNY1; 120-277VAC 60HZ INPUT, 6VDC, 90 MINUTES.		
106 EA	BE0101575 LIGHTING, EMERGENCY, LIGHTALARMS CA2, DUAL-LITE #EZ-2, LOW PROFILE PLASTIC, TWO 8 WATT LAMP HEADS WITH ROTATABLE LENS, MEETS UL924 & NFPA SAFETY CODE, 120/277 VOLT INPUT.		
25 EA	BE0101576 LIGHTING, EMERGENCY, "LIGHTALARMS", 2 HEAD EMERGENCY LIGHT W/BATTERY BACK-UP, MODEL #2P12Q1/LH3-M.		
40 EA	BE0101578 LIGHT, EMERGENCY, 2 HEAD, "ATLITE" MODEL #12ACNY5-DIAG, INPUT 10W/120-277VAC, OUTPUT 100W/12VDC, 90 MINUTES.		
24 EA	BE0101585 LIGHT, TWO-IN-ONE EXIT/EMERGENCY LIGHT, DUAL-LITE #LTURW, 2-7.2W TUNGSTEN ADJ. HEADS 120/277 VOLT TRANSFORMER, RECHARGES BATTERIES IN 24 HOURS, BACK MOUNT.		
<b>PLEASE QUOTE FULLY DELIVERED PRICES</b>		<b>PAYMENT TERMS</b>	<b>Total Delivered Price</b>

**This Quotation is subject to the terms and conditions set forth on the back pages hereof. Bidder is advised to read these before**

We have read the instructions and, if favored with an order, we agree to furnish the items enumerated herein at the prices and under the conditions indicated.

Signed \_\_\_\_\_  
Firm Name \_\_\_\_\_  
Telephone number \_\_\_\_\_ Date \_\_\_\_\_  
Fax Number \_\_\_\_\_  
Federal Taxpayer ID \_\_\_\_\_

Bidder  
Must  
Sign  
In  
Two  
Places

**NOTICE TO BIDDERS:** Unless the following term of assurance that the above offer is irrevocable is signed, the offer submitted herein shall not be deemed to be complete.

The foregoing offer shall be irrevocable for 90 days after the date on which the Port Authority of New York and New Jersey opens this proposal.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Firm Name \_\_\_\_\_





### REQUEST FOR QUOTATION

Collective# / Bid Due Date  
0000052993 / 05/24/2018

Bids must be received no later than 11:00 AM on the above Bid Due Date.

Deliver Goods/Services To:

Quantity	Description	Unit Price		Total	
3 EA	BE0102755 LIGHTCART,PORTABLE TASK LIGHT, FOSTORIA #CQH2. INCLUDES (2) 500 WATT QUARTZ HALOGEN LIGHT HEADS, 120V. LAMP SHAPE T3. COMES WITH 15 FT CORD, AND INCLUDES CART LIGHTSTAND BASE, MAX HEIGHT 98 IN, HOUSING MATERIAL 16 GAUGE STEEL, FINISH YELLOW AND BLACK POWDER COAT. FOR USE WITH 2 LAMP PORTABLE TASK LAMP.				
2 EA	BE0103828 TRANSFORMER, 3 KVA. BUCK N BOOST, 480-240-120 VOLTS STEP DOWN, SINGLE PHASE. NEMA 3R. JEFFERSON ELECTRIC# 4110101000.				
3 EA	BE0103845 TRANSFORMER,OUTDOOR 45KVA 480 VOLT DELTA3 PHASE 208Y/120 VOLTS (DELTA TOY) ACME T3045k0013B.				
16 EA	BE3900030 SIGN, EXIT, LED, UNIVERSAL SINGLE/DOUBLE FACE, VINYL-CLAD ALUMINUM,MFG'D BY LEDS; LED, BATTERY BACK-UP,AC/DC. #LEDS-U-EM-R-WA, DUAL LITE SE SERIES #(S/D) RWE. *NJ LOCATIONS ONLY*				
<b>PLEASE QUOTE FULLY DELIVERED PRICES</b>		<b>PAYMENT TERMS</b>		<b>Total Delivered Price</b>	

This Quotation is subject to the terms and conditions set forth on the back pages hereof. Bidder is advised to read these before

We have read the instructions and, if favored with an order, we agree to furnish the items enumerated herein at the prices and under the conditions indicated.

Signed \_\_\_\_\_  
Firm Name \_\_\_\_\_  
Telephone number \_\_\_\_\_ Date \_\_\_\_\_  
Fax Number \_\_\_\_\_  
Federal Taxpayer ID \_\_\_\_\_

Bidder  
Must  
Sign  
In  
Two  
Places

NOTICE TO BIDDERS: Unless the following term of assurance that the above offer is irrevocable is signed, the offer submitted herein shall not be deemed to be complete.

The foregoing offer shall be irrevocable for 90 days after the date on which the Port Authority of New York and New Jersey opens this proposal.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Firm Name \_\_\_\_\_



### REQUEST FOR QUOTATION

Collective# / Bid Due Date

0000052993 / 05/24/2018

Bids must be received no later than 11:00 AM on the above Bid Due Date.

Deliver Goods/Services To:

Quantity	Description	Unit Price		Total	
211 EA	BE3900055 SIGN, EXIT. LED COMBINATION. LED EMERGENCY AND EXIT SIGN. 8 INCH LETTERS. 2 HEADS. DOUBLE FACE. 20 GAUGE STEEL. COOPER LIGHTING# RCS282LED.				
73 EA	BE3900060 EXIT, LIGHT, OUTDOORS, LED, DUAL FACE, BATTERY BACK UP, 120/277 VOLT. ENCORE #LE4X-8R2C.				
86 EA	BE3900065 EXIT, LIGHT, OUTDOORS, LED, SINGLE FACE, BATTERY BACK UP, 120/277 VOLT, ENCORE #LE4X-8R1.				
68 EA	BE3900068 EXIT, SIGN, 8'IN RED LETTERS / WHITE HOUSING, STEEL, ATLITE #RXSN8RU				
<b>PLEASE QUOTE FULLY DELIVERED PRICES</b>		<b>PAYMENT TERMS</b>		<b>Total Delivered Price</b>	

This Quotation is subject to the terms and conditions set forth on the back pages hereof. Bidder is advised to read these before

We have read the instructions and, if favored with an order, we agree to furnish the items enumerated herein at the prices and under the conditions indicated.

Signed \_\_\_\_\_  
 Firm Name \_\_\_\_\_  
 Telephone number \_\_\_\_\_ Date \_\_\_\_\_  
 Fax Number \_\_\_\_\_  
 Federal Taxpayer ID \_\_\_\_\_

**Bidder  
 Must  
 Sign  
 In  
 Two  
 Places**

NOTICE TO BIDDERS: Unless the following term of assurance that the above offer is irrevocable is signed, the offer submitted herein shall not be deemed to be complete.

The foregoing offer shall be irrevocable for 90 days after the date on which the Port Authority of New York and New Jersey opens this proposal.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
 Firm Name \_\_\_\_\_



### REQUEST FOR QUOTATION

Collective# / Bid Due Date

0000052993 / 05/24/2018

Bids must be received no later than 11:00 AM on the above Bid Due Date.

Deliver Goods/Services To:

Quantity	Description	Unit Price		Total	
30 EA	006512 EXIT SIGN, LIGHT ALARM MODEL#U8XLENWRW, INPUT 120/277* 6 VOLT, 90 MINUTES, 12 WATT, WHITE WITH BATTERY, *NO SUBSTITUTE.*				
50 EA	BE3900070 LIGHT, GARAGE PENDANT, 52W, COOL LED WITH PRISMATIC LENS, RAB LIGHTING #GPLED52.				
40 EA	BE3900075 FIXTURE, LED, GARAGE PENDANT, 78W, COOL LED WITH PRISMATIC LENS. RAB LIGHTING #GPLED78.				
103 EA	BE8000005 FIXTURE, VAPOR TIGHT. LED. 100" LONG. 122 WATT. ACUITY LITHONIA# FEM L96 9000LM IMAFL MD MVOLT GZ10 40K 80CRI.				
149 EA	BE8000010 FIXTURE, VAPOR TIGHT. LED. 52" LONG. 61 WATT. ACUITY LITHONIA# FEM L48 4000 LM IMAFL MD MVOLT G210 40K 80 CRI.				
<b>PLEASE QUOTE FULLY DELIVERED PRICES</b>		<b>PAYMENT TERMS</b>		<b>Total Delivered Price</b>	

This Quotation is subject to the terms and conditions set forth on the back pages hereof. Bidder is advised to read these before

We have read the instructions and, if favored with an order, we agree to furnish the items enumerated herein at the prices and under the conditions indicated.

Signed \_\_\_\_\_  
 Firm Name \_\_\_\_\_  
 Telephone number \_\_\_\_\_ Date \_\_\_\_\_  
 Fax Number \_\_\_\_\_  
 Federal Taxpayer ID \_\_\_\_\_

**Bidder  
 Must  
 Sign  
 In  
 Two  
 Places**

NOTICE TO BIDDERS: Unless the following term of assurance that the above offer is irrevocable is signed, the offer submitted herein shall not be deemed to be complete.

The foregoing offer shall be irrevocable for 90 days after the date on which the Port Authority of New York and New Jersey opens this proposal.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
 Firm Name \_\_\_\_\_



# REQUEST FOR QUOTATION

Collective# / Bid Due Date  
0000052993 / 05/24/2018

Bids must be received no later than 11:00 AM on the above Bid Due Date.

Deliver Goods/Services To:

Quantity	Description	Unit Price	Total
275 EA	BE8000050 FIXTURE, LED PANEL. 2' X 2'. 120-277 VAC. 50/60 HZ WARM WHT. MERCURY FREE. 0-10V DIMMABLE FRAME. WHITE T-BAR. COLOR TEMP: 3500K. INITIAL LUMENS: 3450. EFFICAY (LPW) 85. BEAM ANGLE 150. AVERAGE RATED LIFE 50000. L70. TOPAZ# F-L22/32/835/D/HP-75.		
19 EA	BE8000065 FIXTURE, FLUOR., 2-FT. X 2-FT. HOLDS THREE 17WATT T8 LAMPS, 120-277VOLT, WITH UNIVERSAL ELECTRONIC BALLAST, AND 3 INCH PARABOLIC LOUVERS. MANUFACTURED BY MERCURY LIGHTING FIXTURE. CAT. #54E-317-OCT-9-ELB-UNI.		
164 EA	BE8000075 FIXTURE, LED, 2 X 2, LAY-IN, CENTER BASKET. JUNO #S2X2BO-3940U-WH3.		
6 EA	BE8000110 FIXTURE, WALL , HPS400 WATTS, MULTI-TAP VOLTAGE, LITHONIA # TWH400STB;****USE WITH GELU400 LAMP***		
<b>PLEASE QUOTE FULLY DELIVERED PRICES</b>		<b>PAYMENT TERMS</b>	<b>Total Delivered Price</b>

This Quotation is subject to the terms and conditions set forth on the back pages hereof. Bidder is advised to read these before

We have read the instructions and, if favored with an order, we agree to furnish the items enumerated herein at the prices and under the conditions indicated.

Signed \_\_\_\_\_  
 Firm Name \_\_\_\_\_  
 Telephone number \_\_\_\_\_ Date \_\_\_\_\_  
 Fax Number \_\_\_\_\_  
 Federal Taxpayer ID \_\_\_\_\_

Bidder  
Must  
Sign  
In  
Two  
Places

NOTICE TO BIDDERS: Unless the following term of assurance that the above offer is irrevocable is signed, the offer submitted herein shall not be deemed to be complete.

The foregoing offer shall be irrevocable for 90 days after the date on which the Port Authority of New York and New Jersey opens this proposal.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
 Firm Name \_\_\_\_\_



### REQUEST FOR QUOTATION

Collective# / Bid Due Date  
0000052993 / 05/24/2018

Bids must be received no later than 11:00 AM on the above Bid Due Date.

Deliver Goods/Services To:

Quantity	Description	Unit Price		Total	
77 EA	BE8000170 FIXTURE, LIGHT, HIGH HAT, ROUND HOUSING. HALO #HALH7ICT.				
5 EA	BE8000175 FIXTURE, LIGHT, HIGH HAT, TRIM, WHITE. HALO #HAL310W.				
14 KIT	CY0100060 LUMINAIRE, BALLAST REPAIR KIT FOR 1000W 480V HPS HIGH MAST LUMINAIRE KIT TO INCLUDE BALLAST, STARTER, CAPACITOR. MANVILLE HOLOPHANE #RBKC10HP48AP				
125 EA	CY0100146 FIXTURE, LED. GARAGE PENDENT. CEILING MOUNT 26W COOL LED WITH CLEAR LENS. WHITE. RAB# CLED26W.				
64 EA	CY0100150 FIXTURE, LED FLOOD LIGHT FIXTURE, 26 WATT. RAB MODEL #FFLED26.				
42 EA	CY0100155 FIXTURE, LED FLOOD LIGHT FIXTURE, 39 WATT. RAB MODEL #FFLED39.				
<b>PLEASE QUOTE FULLY DELIVERED PRICES</b>		<b>PAYMENT TERMS</b>		<b>Total Delivered Price</b>	

This Quotation is subject to the terms and conditions set forth on the back pages hereof. Bidder is advised to read these before

We have read the instructions and, if favored with an order, we agree to furnish the items enumerated herein at the prices and under the conditions indicated.

Signed \_\_\_\_\_  
 Firm Name \_\_\_\_\_  
 Telephone number \_\_\_\_\_ Date \_\_\_\_\_  
 Fax Number \_\_\_\_\_  
 Federal Taxpayer ID \_\_\_\_\_

Bidder  
Must  
Sign  
In  
Two  
Places

NOTICE TO BIDDERS: Unless the following term of assurance that the above offer is irrevocable is signed, the offer submitted herein shall not be deemed to be complete.

The foregoing offer shall be irrevocable for 90 days after the date on which the Port Authority of New York and New Jersey opens this proposal.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
 Firm Name \_\_\_\_\_



### REQUEST FOR QUOTATION

Collective# / Bid Due Date  
0000052993 / 05/24/2018

Bids must be received no later than 11:00 AM on the above Bid Due Date.

Deliver Goods/Services To:

Quantity	Description	Unit Price		Total
88 EA	CY0100160 FIXTURE, LED FLOOD LIGHT FIXTURE, 52 WATT. RAB #FFLED52.			
112 EA	CY0100165 FIXTURE, LED, FLOOD LIGHT FIXTURE, 80 WATT. RAB MODEL #FFLED80.			
319 EA	CY0100170 FIXTURE, WALL, LED, RAB #WP3LED55, 55 WATTS.			
86 EA	CY0100175 FIXTURE, WALL, LED, 26 WATTS. RAB #WPLED26W			
181 EA	CY0100180 FIXTURE, FLEXFLOOD, 300W, COOL LED 7HX6V, BRONZE. RAB #FXLED300SF			
104 EA	CY0100185 FIXTURE, LED, FLEXFLOOD, LIGHT FIXTURE, 78W, TRUNNION COOL LIGHT. RAB #FXLED78T			
<b>PLEASE QUOTE FULLY DELIVERED PRICES</b>		<b>PAYMENT TERMS</b>		<b>Total Delivered Price</b>

This Quotation is subject to the terms and conditions set forth on the back pages hereof. Bidder is advised to read these before

We have read the instructions and, if favored with an order, we agree to furnish the items enumerated herein at the prices and under the conditions indicated.

NOTICE TO BIDDERS: Unless the following term of assurance that the above offer is irrevocable is signed, the offer submitted herein shall not be deemed to be complete.

The foregoing offer shall be irrevocable for 90 days after the date on which the Port Authority of New York and New Jersey opens this proposal.

Signed \_\_\_\_\_  
 Firm Name \_\_\_\_\_  
 Telephone number \_\_\_\_\_ Date \_\_\_\_\_  
 Fax Number \_\_\_\_\_  
 Federal Taxpayer ID \_\_\_\_\_

Bidder  
Must  
Sign  
In  
Two  
Places

Signed \_\_\_\_\_ Date \_\_\_\_\_  
 Firm Name \_\_\_\_\_



# REQUEST FOR QUOTATION

Collective# / Bid Due Date

0000052993 / 05/24/2018

Bids must be received no later than 11:00 AM on the above Bid Due Date.

Deliver Goods/Services To:

Quantity	Description	Unit Price	Total
5 EA	CY0100190 FIXTURE, LED, FLOODLIGHT FIXTURE, 52 WATT, TRUNNION COOL LIGHT. RAB #FFLED52T.		
2 EA	CY0100205 FIXTURE, LED. TYPE 3. POLE LIGHT. 360 WATTS. 5000K. BRONZE. 120-277V WITH ARM MOUNT. NO PHOTOCCELL. RAB# ALED3T360/D10.		
9 EA	CY0100225 FIXTURE, LED. TYPE 4. POLE LIGHT. 360 WATTS. 5000K. BRONZE. 120-277V SLIPFITTER MOUNT. NO PHOTOCCELL. RAB# ALED4T360SF/D10.		
10 EA	CY0400430 POLE, FOR RAB LIGHTING. 20 FEET HIGH. 7 GAUGE. SQUARE STEEL AND DRILLED FOR 2 FIXTURES. BRONZE. RAB# PS4-07-20D2.		
10 EA	CY0400440 ANCHOR, BOLT KIT. FOR RAB LIGHTING. USED ON RAB SQUARE STEEL POLES. KIT INCLUDES BASE COVER AND POLE CAP. RAB# ABK4-07.		
<b>PLEASE QUOTE FULLY DELIVERED PRICES</b>		<b>PAYMENT TERMS</b>	<b>Total Delivered Price</b>

This Quotation is subject to the terms and conditions set forth on the back pages hereof. Bidder is advised to read these before

We have read the instructions and, if favored with an order, we agree to furnish the items enumerated herein at the prices and under the conditions indicated.

Signed \_\_\_\_\_  
 Firm Name \_\_\_\_\_  
 Telephone number \_\_\_\_\_ Date \_\_\_\_\_  
 Fax Number \_\_\_\_\_  
 Federal Taxpayer ID \_\_\_\_\_

Bidder Must Sign In Two Places
---

NOTICE TO BIDDERS: Unless the following term of assurance that the above offer is irrevocable is signed, the offer submitted herein shall not be deemed to be complete.

The foregoing offer shall be irrevocable for 90 days after the date on which the Port Authority of New York and New Jersey opens this proposal.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
 Firm Name \_\_\_\_\_



# REQUEST FOR QUOTATION

Collective# / Bid Due Date  
0000052993 / 05/24/2018

Bids must be received no later than 11:00 AM on the above Bid Due Date.

Deliver Goods/Services To:

Quantity	Description	Unit Price		Total	
30 EA	004103 LIGHT, EMERGENCY UNIT, 12 VOLT-DC, WITH 2 HALOGEN HEADS, * ATLITE #12BCNY4, NO SUBSTITUTE.				
50 EA	006065 FIXTURE, LIGHTING, 4 FLOURESCENT, BI PIN, INDUSTRIAL TYPE. T8@ TWO LAMP TYPE WITH TURRET SOCKETS (NO REFLECTOR) COMPLETE WITH BALLAST LESS LAMPS. WORK-O-LITE #T248S-KENBERT ARPAG CO. #T248M, CORONET #S-240 (1 PER BOX) OR MERCURY MMT-232-OCT-ELB-UNI WITH TURRET SOCKETS.				
<b>PLEASE QUOTE FULLY DELIVERED PRICES</b>		<b>PAYMENT TERMS</b>		<b>Total Delivered Price</b>	

This Quotation is subject to the terms and conditions set forth on the back pages hereof. Bidder is advised to read these before

We have read the instructions and, if favored with an order, we agree to furnish the items enumerated herein at the prices and under the conditions indicated.

NOTICE TO BIDDERS: Unless the following term of assurance that the above offer is irrevocable is signed, the offer submitted herein shall not be deemed to be complete.

Signed \_\_\_\_\_  
 Firm Name \_\_\_\_\_  
 Telephone number \_\_\_\_\_ Date \_\_\_\_\_  
 Fax Number \_\_\_\_\_  
 Federal Taxpayer ID \_\_\_\_\_

Bidder  
Must  
Sign  
In  
Two  
Places

The foregoing offer shall be irrevocable for 90 days after the date on which the Port Authority of New York and New Jersey opens this proposal.  
 Signed \_\_\_\_\_ Date \_\_\_\_\_  
 Firm Name \_\_\_\_\_



PA280/9-03

## TERMS AND CONDITIONS

1. For the purposes of this Request For Quotations (RFQ), the terms "Authority," "Port Authority," or "PA" mean the Port Authority of New York and New Jersey and/or the Port Authority Trans Hudson Corporation ("PATH,") as applicable.
2. The Port Authority reserves the right to request information relating to seller's responsibility, experience and capability to perform the work.
3. Prices must be quoted in United States Dollars. All figures inserted will be interpreted as being quoted in United States Dollars. Unless otherwise specified, unit prices shall be quoted to two (2) decimal places.
4. Unless otherwise provided, complete shipment of all items must be in one delivery FOB delivery point freight included. Payment will not be made on partial deliveries unless authorized in advance by the PA and any discount, if applicable, will be taken on the total order.
5. Inspection and acceptance will be conducted at the delivery point, unless otherwise provided. Any risk of loss will be the seller's responsibility until such delivery and acceptance is made, unless loss results from negligence of the Authority.
6. PA payment terms are net 30 days. Cash discounts for prompt payment of invoices may be quoted, but will not be considered in determining award.
7. Separate unit and total FOB delivered prices must be shown. In the event of a discrepancy between unit prices and total prices, unit prices will govern.
8. Sales to the PA and to PATH are currently exempt from New York and New Jersey State and local taxes and generally from federal taxation. The seller certifies that there are no federal, state, municipal or any other taxes included in the prices shown hereon.
9. The PA shall have the absolute right to reject any or all quotes or to accept any quote in whole or part and to waive defects in quotes.
10. Unless "no substitute" or "no approved equal" is indicated, seller may offer alternate manufacturer/brands, which shall be subject to Port Authority approval. Please indicate details of product being offered with its quote. Brand name or equal descriptions are used as a means to define the performance or other salient characteristics of procurements. In the subject RFQ, even if the phrase "or approved equal" is inadvertently omitted, it is implied after any brand name.
11. Acceptance of seller's offer will be only in writing, authorized by the PA. No changes shall be made to any agreement resulting from this RFQ, except in writing, authorized by the PA.
12. If the seller fails to perform in accordance with the terms of this RFQ, or the terms of any agreement resulting from this RFQ, the PA may obtain the goods or services from another contractor and charge the seller the difference in price, if any, a reletting cost of \$100, per order included in this RFQ, plus any other damages to the PA.
13. The PA may cancel this RFQ at any time, when it is in the PA's best interest, via an addendum. The PA may terminate any agreement resulting from this RFQ, in accordance with terms and conditions of that agreement, in which case the successful seller ("Vendor") shall be paid for items received and accepted, including shipping costs, if applicable, up to the time of termination, unless otherwise provided for in that agreement. The Vendor shall promptly submit its final invoice to the PA to be paid to the Vendor.
14. Upon request, sellers are encouraged to extend the terms and conditions of any agreement resulting from this RFQ with the PA to other government and quasi-government entities by separate agreement.
15. By signing this RFQ, the seller certifies to all relevant statements on Form PA 3764A (copy can be obtained at <http://www.panynj.gov/business-opportunities/become-vendor.html>), including but not limited to those relating to the submission of bids. As set forth on PA 3764A, the PA has adopted a policy that it will honor a determination by

an agency of the State of New York or New Jersey that a seller is not eligible to bid on or be awarded public contracts because the seller has been determined to have engaged in illegal or dishonest conduct or to have violated prevailing wage legislation. The terms and conditions of PA 3764A will apply to any agreement resulting from this RFQ.

16. The Vendor may subcontract the services or use a supplier for the furnishing of materials required hereunder to such persons or entities as the PA, may, from time to time, expressly approve in writing. All further subcontracting shall also be subject to such approval by the PA. All persons to whom the Vendor subcontracts services shall be deemed to be its agents and no subcontracting or approval thereof shall be deemed to release the Vendor from its obligations under any agreement resulting from this RFQ.

17. The Vendor may not assign any subsequent agreement resulting from this RFQ without written consent of the PA.

18. The Vendor shall not issue nor permit to be issued any press release, advertisement, or literature of any kind, which refers to the Port Authority or that goods will be, are being or have been provided to it and/or that services will be, are being or have been performed for it in connection with this RFQ or any subsequent Agreement, unless the vendor first obtains the written approval of the Port Authority. Such approval may be withheld if for any reason the Port Authority believes that the publication of such information would be harmful to the public interest or is in any way undesirable.

19. Notwithstanding anything to the contrary, the seller acknowledges that the Port Authority's obligations, if any, under this RFQ, or any agreement resulting from this RFQ, are subject to the provisions of its Public Records Access Policy, and any amendments thereto, and any disclosure made pursuant thereto is not a violation of this RFQ. The Port Authority Public Records Access Policy can be found at <http://corpinfo.panynj.gov/documents/Access-to-Port-Authority-Public-Records/>, and is incorporated herein.

20. Neither the Commissioners of the Port Authority, nor Directors of PATH, nor any of them, nor any officer, agent or employee thereof, shall be charged personally by any seller with any liability, or held personally liable to any Contractor under any term or provision of this RFQ (or any agreement resulting from this RFQ), or because of its execution or attempted execution, or because of any breach, or attempted or alleged breach, thereof.

21. MBE/WBE GOOD FAITH PARTICIPATION - The Vendor shall use every good-faith effort to provide for participation by Port Authority-certified Minority Business Enterprises (MBEs) and Port Authority certified Women-owned Business Enterprises (WBEs) in all purchasing and subcontracting opportunities associated with any agreement resulting from this RFQ, including the purchase of equipment, supplies and labor. If the agreement resulting from this RFQ is valued at or above one million dollars (\$1,000,000), Vendor shall comply with the terms and conditions of PA Form 4235, as may be revised. A copy can be obtained at <http://www.panynj.gov/business-opportunities/become-vendor.html>

22. If this solicitation has not been set aside for the purposes of making an award based on bids solicited from Port Authority certified Minority Business, Women Business or Small Business Enterprises as indicated within this RFQ, a price preference of 10% is available for NY/NJ Minority and Women Business Enterprises (M/WBEs) or 5% for NY/NJ Small Business Enterprises(SBEs) certified by the Port Authority (PA) by the day before bid opening for awards not exceeding one million dollars (\$1,000,000.)

23. Non-Discrimination Requirements - The Vendor shall take all necessary and reasonable steps to ensure non-discrimination in the performance and administration of all aspects of any agreement resulting from this RFQ.

A. Vendor hereby agrees that no person on the ground of race, color, national origin, creed / religion, sex, age, or handicap / disability shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the furnishing of goods or services or in the selection and retention of subcontractors and /or vendors under any agreement resulting from this RFQ. Vendor shall also ascertain and comply with all applicable federal state and local laws, ordinances, rules, regulations and orders that pertain to equal employment opportunity, affirmative action, and non-discrimination in employment.

- B. Vendor agrees that these "Non-Discrimination Requirements" are a binding part of any agreement resulting from this RFQ. Without limiting the generality of any other term or provision of this RFQ or any agreement resulting from this RFQ, in the event the Authority, or a state or federal agency finds that the Vendor or any of its subcontractors or vendors has not complied with these "Non-Discrimination Requirements," the Authority may cancel, terminate or suspend this RFQ or any agreement resulting from this RFQ.
- C. Vendor agrees to cooperate fully with the Authority's investigation of allegations of discrimination. Cooperation includes, but is not limited to, allowing the Authority to question employees during the investigation of allegations of discrimination, and complying with directives that the Authority or the State or Federal government deem essential to ensure compliance with these "Non-Discrimination Requirements."

24. To the extent permitted by law, the Vendor shall indemnify and hold harmless the Port Authority, its Commissioners, Directors, agents, servants, officers, representatives and employees from and against all claims and demands, just or unjust, of third persons (including Vendor's agents, servants, officers, representatives and employees) arising out of or in any way connected to or alleged to arise out of or alleged to be in any way connected with any subsequent agreement resulting from this RFQ and all other services and activities of the Vendor under any subsequent agreement resulting from this RFQ and for all expenses incurred by it and by them in the defense, settlement or satisfaction thereof. The Vendor assumes the following risks, whether such risks arise out of or are in any way connected to the Vendor's operations or to its performance of work under any agreement resulting from this RFQ, or arise out of acts or omissions (negligent or not) of the Vendor, the Port Authority or third persons (including agents, servants, officers, representatives, Commissioners, Directors and employees of the Port Authority and the Vendor) or from any other cause, excepting only risks occasioned solely by affirmative willful acts of the Port Authority done subsequent to the opening of bids/quotes on this RFQ, and shall to the extent permitted by law indemnify the Port Authority for all loss or damage incurred in connection with such risks: (a) the risk of any and all loss or damage to Port Authority or Vendor property, equipment, materials and possessions, and those of Vendor's agents, employees, materialmen or others performing work under any agreement resulting from this RFQ, on or off the premises, the loss or damage of which shall arise out of the Vendor's operations under any agreement resulting from this RFQ; and (b) the risk of claims, whether made against the Vendor or the Port Authority, including those, whether just or unjust, of third persons (including agents, servants, officers, representatives, Commissioners, Directors and employees of the Port Authority and the Vendor), for any and all injuries, loss or damages occurring to any property, equipment, materials and possessions of the Contractor's agents, employees, materialmen and others performing work under any agreement resulting from this RFQ.

25. Seller's attention is directed to the Port Authority's "Code of Ethics for Port Authority Vendors" (the "Code"). Vendors must certify in writing that they will comply with every aspect of this Code. The seller should submit an executed Compliance Certification with their Quotation. The Compliance Certification, once executed, will be a material and integral part of any agreement resulting from this solicitation. The Code and the Compliance Certification can be found on the Port Authority's website at <https://www.panynj.gov/business-opportunities/become-vendor.html>. Violations of the law or of the Code may subject a Vendor or a Vendor's Employees to civil or criminal penalties. In addition, in the case of violation of any provision of the law or the Code, the Port Authority may pursue any available remedy, including, but not limited to, determining that a Vendor is in material breach of its contract and/or that, in the future, the Port Authority will have no further commercial dealings with the Vendor.

26. The PA has transitioned to an all electronic method of paying its vendors and contractors via an Automated Clearing House (ACH) funds transfer. The Vendor must complete the Port Authority's "Authorization Agreement For Direct Deposits And Direct Payments (ACH Credits)" form, which is available at <http://www.panynj.gov/business-opportunities/become-vendor.html>, in order to receive payment. To avoid delays in payments for commodities and services provided, vendors and contractors must be enrolled in ACH. The Authorization Agreement shall remain in full force and effect until the Port Authority has received written notification from the Vendor of its termination in such time and in such manner as to afford the Port Authority and the depository financial institution(s) a reasonable opportunity to act on it. Any questions on this initiative may be directed to the ACH Enrollments contact line at 201 216-6002 or emailed to [ACHENROLLMENT@PANYNJ.GOV](mailto:ACHENROLLMENT@PANYNJ.GOV).

27. Prospective Bidders are advised that additional vendor information, including but not limited to, forms, documents and other information, including protest procedures, may be found on the Port Authority website at: <http://www.panynj.gov/business-opportunities/become-vendor.html>.

*The Port Authority of New York and New Jersey (Port Authority), in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.*

*Additionally, all bidders (including proposers, and respondents, as applicable) are notified that the Port Authority will ensure that, with respect to any contract/agreement entered into pursuant to this advertisement, disadvantaged business enterprises, minority business enterprises and woman-owned business enterprises, as applicable, will be afforded full and fair opportunity to submit bids, proposals and responses, as applicable, in response to this invitation, and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.*

## THE PORT AUTHORITY OF NY &amp; NJ

**WAREHOUSE REQUIREMENTS CONTRACT****Information for Bidders****1. AWARD TO SINGLE BIDDER**

It is the intent of The Port Authority of New York and New Jersey (the "Port Authority") to award to one Bidder based on the total estimated delivered price for all items. However, the Port Authority shall have the absolute right to reject any or all bids or to accept any bid in whole or in part and to waive defects in bids.

**2. CORRECTION IN COMPUTATION**

Prices must be quoted in United States Dollars. All figures inserted will be interpreted as being quoted in United States Dollars. Each Bidder shall ensure that all information and figures are inserted as required and that all computations have been verified for accuracy. Bidders are advised that the Port Authority may verify only the quotation or quotations that it deems appropriate and may not check each bid for errors in computation. The Port Authority reserves the unqualified right to recalculate any and all extensions set forth by the Bidder. In the event there is a discrepancy between any unit price listed and the "Estimated Total Price" or the "Total Estimated Contract Price," the Bidder's unit price, shall prevail.

**3. ACCEPTABLE PRODUCTS AND SAMPLES**

This bid may or may not call for specific brands that have been deemed acceptable for the purpose intended. If this bid calls for specific brands, with "no substitute," that have been deemed acceptable for the purpose intended, then the Bidder must bid the specific brand. However, if the bid does not call for "no substitute", then the Bidder may quote alternate products other than those listed hereunder. In that case, the Bidder must indicate the manufacturer name and model/part number of the alternate product next to each applicable line item. A Bidder quoting products may be required, at his own expense, to submit a sample of the proposed product and/or a copy of the specifications for the sample being submitted. If the Bidder fails to submit the required sample, the Bidder may be deemed non-responsive. If this bid does not call for the specific brands that have been deemed acceptable for the purpose intended, the Bidder may be required, at its own expense, to submit a sample of a proposed product.

Samples of all the requested products shall be submitted to the Port Authority for evaluation within seven (7) business days of request. Failure by the Bidder to deliver samples within the required timeframe may result in the rejection of the Bid. The package containing sample

**THE PORT AUTHORITY OF NY & NJ**

products should clearly indicate the following: (1) the Bidder's name and address, (2) the Bid number, and (3) the Bid due date. Additionally, each item must be tagged with the Port Authority's Material Stock Number and the Bidder's name and address. Sample products are to be sent directly to: The Port Authority of New York and New Jersey, Central Warehouse, 777 Jersey Ave, Jersey City, New Jersey 07310. All sample products submitted by the Bidder will be evaluated by the Port Authority, and the Port Authority will make the final determination as to whether or not the sample product is acceptable. The Bidder shall bear all costs of the evaluation, if any. Should a proposed alternate product be deemed not acceptable, the Bidder shall be obligated to provide one of the listed acceptable brands, including the manufacturer's name and model/part numbers at the original quoted price to maintain eligibility for contract award. All samples must be picked up by the Bidder within thirty (30) days of notification, after which all samples will become the property of the Port Authority.

Once a bid is accepted, the successful Bidder should deliver the approved product accepted by the Port Authority, unless otherwise approved in advance by the Port Authority. After rejection of a substitute for award consideration, the Bidder can offer any specified manufacturer/brand in the material description, but shall maintain the price quoted for the rejected substitute.

**4. PRE-AWARD MEETING**

The lowest responsive and responsible Bidder may be called for a pre-award meeting prior to award of the Contract.

**5. ENERGY STAR**

Where applicable, the Bidder shall make best efforts to provide products that earn the ENERGY STAR and meet the ENERGY STAR specifications for energy efficiency. The Bidder is encouraged to visit [www.energystar.gov](http://www.energystar.gov) for complete product specifications and updated lists of qualifying products.

**6. CERTIFICATION OF RECYCLED MATERIALS**

Bidders are requested to submit, with their bid, Attachment I-A "Certified Environmentally Preferable Products / Practices Form", attesting that the products or items offered by the Bidder contain the minimum percentage of post-consumer recovered material in accordance with the most recent guidelines issued by the United States Environmental Protection Agency (EPA), or, for commodities not so covered, the minimum percentage of post-consumer recovered materials established by other applicable regulatory agencies. The data submitted by the Bidder in Attachment I-A is being solicited for informational purposes only.

## THE PORT AUTHORITY OF NY &amp; NJ

**Recycling Definitions:**

For purposes of this solicitation, the following definitions shall apply:

- a. **“Recovered Material”** shall be defined as any waste material or by-product that has been recovered or diverted from solid waste, excluding those materials and by-products generated from, and commonly reused within, an original manufacturing process.
- b. **“Post-consumer Material”** shall be defined as any material or finished product that has served its intended use and has been discarded for disposal or recovery having completed its life as a consumer item. “Post-consumer material” is included in the broader category of “Recovered Material.”
- c. **“Pre-consumer Material”** shall be defined as any material or by-product generated after the manufacture of a product but before the product reaches the consumer, such as damaged or obsolete products. Pre-consumer Material does not include mill and manufacturing trim, scrap, or broken material that is generated at a manufacturing site and commonly reused on-site in the same or another manufacturing process.
- d. **“Recycled Product”** shall be defined as a product that contains the highest amount of post-consumer material practicable, or when post-consumer material is impracticable for a specific type of product, contains substantial amounts of Pre-Consumer Material.
- e. **“Recyclable Product”** shall be defined as the ability of a product and its packaging to be reused, reconditioned for use, or recycled through existing recycling collection programs.
- f. **“Waste Reducing Product”** shall be defined as any product that will result in less waste generated due to its use rather than another product designed to serve the same function with a greater waste generation rate. This shall include, but not be limited to, those products that can be reused, refilled or have a longer life expectancy and contain a lesser amount of toxic constituents.

## THE PORT AUTHORITY OF NY &amp; NJ

**Standard Terms and Conditions****1. GENERAL AGREEMENT**

The Vendor agrees to furnish and deliver on an "as needed" basis to the Port Authority's warehouses as set forth herein, the Port Authority's warehouse requirements for the items set forth in the "Request for Quotation" form, within the calendar days indicated in paragraph 4 below. The furnishing and delivery shall be at the prices quoted in the Request for Quotation, and shall be fixed and firm for the duration of this contract.

The contract term is **two (2) years**. There shall be no minimum quantities or dollars per Purchase Order release. The dollar value on the Bid is for evaluation purposes only and there are no guarantees as to the actual amount, if any, that may be ordered. In full consideration for the performance of all duties and obligations hereunder, the Vendor agrees to accept from the Port Authority a compensation consisting of payment for the items or services supplied by the Vendor computed at the bid prices quoted in the Request for Quotation. The "Unit Prices" quoted shall not exceed two (2) decimal places.

**2. EXTENSION PERIOD**

The Port Authority shall have the absolute right to extend the Base Term for an additional period of up to one hundred and twenty (120) days (hereinafter called the "Extension Period") subsequent to the Expiration Date of the Base Term or to the Expiration Date of the final exercised Option Period, subject to the same terms and conditions as the previous contract period. The prices quoted by the Contractor for the previous contract period shall remain in effect during this Extension Period without adjustment. If it so elects to extend the term of this Contract, the Port Authority will advise the Contractor, in writing that the term is so extended, and stipulate the length of the extended term, at least thirty (30) days prior to the expiration date of the previous contract period.

**3. EMAIL/FACSIMILE COMMUNICATIONS**

The Vendor shall have available a facsimile machine and email address for receipt of Purchase Orders from the Port Authority. The Vendor must be able to receive orders twenty-four (24) hours a day, seven (7) days a week.

**4. PURCHASE ORDERS**



**THE PORT AUTHORITY OF NY & NJ**

Releases against the Contract for the Port Authority warehouse(s) will be coordinated using Purchase Orders issued by the Contract Administrator located at the Central Warehouse, 777 Jersey Avenue, Jersey City, NJ 07310. Purchase Orders may be verbal or in writing. If verbal, the Port Authority will confirm all orders by facsimile or email stating the stock number, quantity, delivery location and Purchase Order number. The Vendor shall accept Purchase Orders only from the Contract Administrator. The Vendor shall deliver within **ten (10) calendar days** from receipt of Purchase Order.

**5. ADDITIONAL ITEMS**

Additional related items may be added to this Contract by the Contract Administrator. The Port Authority shall not be obligated to add new items to the Contract unless it is in the best interest of the Port Authority.

**6. DELIVERY**

Delivery shall be FOB Delivered to any or all warehouses listed below. It should be noted that within a facility location, there might be one or more individual site locations where delivery may be required. All deliveries shall be made between the hours of 7:00 a.m. and 2:30 p.m. unless otherwise noted in the specifications. The Vendor must comply with the following instructions for the proper method of making deliveries. Failure to do so may result in delayed payments.

A. All deliveries must be accompanied by an original packing slip which, shall always contain:

1. The Port Authority Purchase Order Number.
2. The Port Authority Stock Number.
3. A description of each item.
4. The quantity shipped of each item.
5. The Vendor's packing slip/invoice number.

B. The Vendor shall not combine orders.

In the event the Vendor receives more than one separate and distinct purchase order for one delivery point, the Vendor shall package each order individually though delivery is made to the same location simultaneously. Each separate order must be accompanied by its own packing slip/invoice containing all information numbered 1 through 5 in Paragraph A above.

C. Shipping cartons shall not contain loose and/or unmarked items.

THE PORT AUTHORITY OF NY & NJ

- D. Unless otherwise provided, complete shipment of all items must be in one delivery.
- E. Only in extenuating circumstances will partial deliveries to Port Authority warehouses be accepted. When partial deliveries are made, the receiving warehouse must be notified as to when the balance of the order will be shipped.
- F. If a Vendor needs to deliver a different item than previously approved for a specific line item because the previously delivered item is unavailable, the Vendor may deliver a different item subject to the advance approval of the Port Authority.

7. DELIVERY CONDITIONS

The Port Authority estimates an average of **two (2)** deliveries per month to any one or combination of delivery points listed. This number is based on past requirements and constitutes no guarantee as to the actual number of deliveries, or the delivery sites. Delivery of material must be within **ten (10)** calendar days from receipt of purchase order. There shall be no minimums per order.

8. DELIVERY LOCATIONS AND RESTRICTIONS

All shipments must be ‘inside delivery’ except where noted below:

New Jersey Locations

Central Warehouse  
 777 Jersey Ave.  
 Jersey City, NJ 07310  
 MUST BE TAIL GATE DELIVERY’  
 (201) 386-6806

PATH WALDO Stockroom  
 122 Academy Street  
 Jersey City, NJ 07302  
 (201) 216-7070/7079

GWB Warehouse  
 220 Bruce Reynolds Blvd.  
 Fort lee, NJ 07024  
 MUST BE TAIL GATE DELIVERY  
 (201) 346-4127

PATH Harrison Stockroom  
 Foot of Cape May Street  
 Harrison, NJ 07029  
 (973) 350-3978/3979

**THE PORT AUTHORITY OF NY & NJ**

Newark Liberty International Airport  
Building #11 Warehouse  
Newark, NJ 07114  
MUST BE TAIL GATE DELIVERY  
(973) 961-6250

New York Locations

JFK International Airport Warehouse  
P.A. Administration Bldg. 14  
Jamaica, NY 11430  
MUST BE TAIL GATE DELIVERY  
(718) 244-3678

LaGuardia Airport Warehouse  
Bldg. 2B, Hangar 7 S.Wing  
Jackson Heights, NY 11371  
MUST BE TAIL GATE DELIVERY  
(718) 533-3523

The Port Authority shall have the unilateral right to add or delete delivery locations that are within the Port District. The Port District is defined as a 25-mile radius from the Statue of Liberty.

**9. LEGAL HOLIDAYS**

Except where otherwise specified, all of the following holidays will be observed at the facilities. Where specified, these holidays shall mean and include:

New Year's Day	Labor Day
Martin Luther King, Jr. Birthday	Columbus Day
Lincoln's Birthday	Veterans Day
President's Day	Thanksgiving Day
Memorial Day	The day after Thanksgiving Day
Independence Day	Christmas Day

**10. MATERIAL SAFETY DATA SHEETS**

When required by Federal, State or Local law, a Material Safety Data Sheet must be included with all deliveries.

**11. UNION JURISDICTION**

The Vendor is advised to ascertain whether any union now represented or not represented at the facility will claim jurisdiction over any aspect of the operation to be performed hereunder including delivery.

## THE PORT AUTHORITY OF NY &amp; NJ

**12. BILLING**

An invoice with a unique invoice number must be issued for all deliveries. The Vendor must attach backup delivery receipts with Purchase Order number. **Mail all invoices to: The Port Authority of New York and New Jersey, Accounts Payable, 2 Montgomery Street, 3<sup>rd</sup> Floor, Jersey City, NJ 07302.**

**13. NON-PERFORMANCE OF VENDORS DUTIES RELETING CHARGES**

If the Vendor fails to perform in accordance with the terms of this Contract, the Port Authority may obtain the goods or services from another Vendor and charge the seller the difference in price, if any, plus a reletting cost of one hundred dollars (\$100), plus any other damages to the Port Authority.

**14. TERMINATION**

The Port Authority may terminate this Contract with cause at any time and without cause within five (5) business days' written notice to the Vendor and in such an event this Contract shall cease and expire on the date set forth in the notice of termination as fully and completely as though such date was the original expiration date. Such cancellation shall be without prejudice to the rights and obligations of the parties arising out of portions of this agreement already performed but no allowance shall be made for anticipated profits. The Vendor shall complete delivery of all items ordered before receipt of the notice of termination.

**15. NON DISCRIMINATION REQUIREMENTS**

The Vendor shall take all necessary and reasonable steps to ensure non-discrimination in the performance and administration of all aspects of this Contract.

A. Vendor hereby agrees that no person on the ground of race, color, national origin, creed/religion, sex, age or handicap/disability shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the furnishing of goods or services or in the selection and retention of subcontractors and/or vendors under this Contract. Vendor shall also ascertain and comply with all applicable federal, state and local laws, ordinances, rules, regulations, and orders that pertain to equal employment opportunity, affirmative action, and non-discrimination in employment.

B. Vendor agrees that these "Non Discrimination Requirements" are a binding part of this Contract. Without limiting the generality of any other term or provision of this Contract, in the event the Authority, or a state or federal agency finds that the Contractor or any of its subcontractors or vendors has not complied with these "Non Discrimination Requirements", the Authority may cancel, terminate or suspend this Contract in accordance with Section 14 of these Standard Terms and Conditions

**THE PORT AUTHORITY OF NY & NJ**

entitled "Termination."

C. Vendor agrees to cooperate fully with the Authority's investigation of allegations of discrimination. Cooperation includes, but is not limited to, allowing the Authority to question employees during the investigation of allegations of discrimination, and complying with directives that the Authority or the State or Federal government deem essential to ensure compliance with these "Non-Discrimination Requirements."

**16. CODE OF ETHICS FOR PORT AUTHORITY VENDORS**

Seller's attention is directed to the Port Authority's "Code of Ethics for Port Authority Vendors" (the "Code"). Vendors must certify in writing that they will comply with every aspect of this Code. The seller should submit an executed Compliance Certification with their Quotation. The Compliance Certification, once executed, will be a material and integral part of any agreement resulting from this solicitation. The Code and the Compliance Certification can be found on the Port Authority's website at <https://www.panynj.gov/business-opportunities/become-vendor.html>. An executed Compliance Certification should be submitted with the seller's quote. Violations of the law or of the Code may subject a Vendor or a Vendor's Employees to civil or criminal penalties. In addition, in the case of violation of any provision of the law or the Code, the Port Authority may pursue any available remedy, including, but not limited to, determining that a Vendor is in material breach of its contract and/or that, in the future, the Port Authority will have no further commercial dealings with the Vendor.

**17. CONFLICT OF TERMS AND CONDITIONS**

In the event of any conflict between the standard terms and conditions provided in this "Warehouse Requirements Contract" document and the terms and conditions provided in the "Request for Quotation" form, the standard terms and conditions in this "Warehouse Requirements Contract" document shall prevail.

**18. PURCHASE BY OTHER GOVERNMENT AGENCIES**

Upon such request, vendors who are awarded contracts are encouraged to extend the terms and conditions of these contracts under separate agreement to other government and quasi-governmental entities.

**THE PORT AUTHORITY OF NY & NJ**

**ATTACHMENT I -A - Certified Environmentally Preferable Products/Practices**

Bidder Name: \_\_\_\_\_ Date: \_\_\_\_\_

In line with The Port Authority of New York and New Jersey’s (The “Port Authority”) efforts to promote products and practices which reduce the Port Authority’s impact on the environment and human health, Bidders are encouraged to provide information regarding their environmentally preferable/sustainable business practices as they relate to this contract wherever possible. Bidders are requested to complete this form and submit it with their response, if appropriate. Bidders are requested to submit appropriate documentation to support the items for which the Bidder indicates a “Yes” and present this documentation in the proper sequence of this Attachment.

**1. Packaging**

Has the Bidder implemented any of the following environmental initiatives? (A checkmark indicates, “Yes”)

- \_\_\_ Use of corrugated materials that exceed the required minimum EPA recommended post-consumer recycled content
- \_\_\_ Use of other packaging materials that contain recycled content and are recyclable in most local programs
- \_\_\_ Promotes waste prevention and source reduction by reducing the extent of the packaging and/or offering packaging take-back services, or shipping carton return
- \_\_\_ Reduces or eliminates materials which have been bleached with chlorine or chlorine derivatives
- \_\_\_ Eliminates any packaging that may contain polyvinyl chloride (PVC), or polystyrene or heavy metals

**2. Business Practices / Operations / Manufacturing**

Does the Bidder engage in practices that serve to reduce or minimize an impact to the environment, including, but not necessarily limited to, the following items? (A checkmark indicates, “Yes”)

- \_\_\_ Recycles materials in the warehouse or other operations
- \_\_\_ Use of alternative fuel vehicles or vehicles equipped with diesel emission control devices for delivery or transportation purposes
- \_\_\_ Use of energy efficient office equipment or signage or the incorporation of green building design elements
- \_\_\_ Use of recycled paper (that meets federal specifications) in their marketing and/or resource materials
- \_\_\_ Other sustainable initiative

**3. Training and Education**

Does the Bidder conduct/offer a program to train or inform customers and employees of the environmental benefits of the products to be offered under this contract, and/or does the Bidder conduct environmental training of its own staff?

- Yes    No   If yes, Bidder is requested to attach a description of the training offered and the specific criteria targeted by the training.

**4. Certifications**

Has the Bidder or any of its manufacturers and/or subcontractors obtained any of the following product / industry certifications? (A checkmark indicates, “Yes”)

- \_\_\_ ISO 14000 or adopted some other equivalent environmental management system
- \_\_\_ Other industry environmental standards (where applicable), such as the CERES principles, LEED Certification, C2C Protocol, Responsible Care Codes of Practice or other similar standards
- \_\_\_ Third Party product certifications such as Green Seal, Scientific Certification Systems, Smartwood, etc.

If yes, Bidders are requested to attach copies of the certificates obtained.

I hereby certify, under penalty of the law that the above statements are true and correct.

**THE PORT AUTHORITY OF NY & NJ**

Name \_\_\_\_\_

Date \_\_\_\_\_